

REGULAR MEETING OF THE COUNCIL OF THE TOWN OF CHOICELAND
HELD AT THE TOWN OFFICE September 11, 2018

Present: Mayor Rob Mardell Doug Kosowan, Cindy White, Admin Holly Toews, Russ Case, Jon Wadden

Absent:

CALL TO ORDER

A quorum being present Mayor Rob Mardell called the meeting to order (7:01 PM).

ADOPTION OF THE AGENDA

125/2018 Kosowan: That we adopt the agenda as presented.

CARRIED

MINUTES

126/2018 Mardell: That the minutes of the regular meeting held August 14, 2018 be approved.

CARRIED

BUSINESS ARISING FROM THE MINUTES

DELEGATIONS

FINANCIAL STATEMENTS

127/2018 White: That the bank reconciliation for the month of August, 2018 be accepted as presented.

CARRIED

ACCOUNTS TO BE PAID

128/2018 Wadden: That the following accounts are approved for payment.

Canada Revenue Agency	August Payroll Remittance	3,974.55
Canadian Linen	Mat cleaning & rental	53.54
Choiceland Auto Repair	New Water Truck/Paint?	411.44
Chris Letendre	1 residential Inspection	150.00
Cleartech Industries	Credit for drum return	(126.00)
101135544 Sask. Ltd (Gbrazier)	14 loads-2 loads screened/12 crushed	2,478.00
ISC	Monthly billing	
MTN Disposal Ltd	Monthly billing	3,041.22
Pineland Co-op	Monthly Billing	333.24
Saskenergy	Monthly Billing	378.48
Saskpower	Monthly Billing	1,584.91
Sask. Electronic Tax - EPT	August Education Property Tax Remit	1,654.02
Septi-Vac Ltd.	Sewer Jet/Lift Station Clean/Mileage	7,190.60

CARRIED

129/2018 Case: That the cheques #'s 4813 to 4841 (as per attached), the auto debit of payroll through August 1-31 for Josh Stringer in the amount of \$3,301.74, Holly Toews of \$3,060.10, Chris Kosowan of \$2,799.50, Tyler Gauthier of \$2,166.16, the on-line payment to Sask. Electronic Tax Services for July Education Tax remittance of \$11,808.73, the on-line Revenue Canada Agency payroll remittance of \$4,463.57 and the on-line payment to Scotiabank Visa for \$1,928.18 be ratified as presented.

CARRIED

STAFF AND COMMITTEE REPORTS

Mayor's Report - No Report.

Committee Report - Fire Chief Doug Kosowan reported that the new Water Tanker deck is now painted. Doug also reported that some members of the Department received extrication training in Smeaton recently. Russ Case reported that there was no Twin Lakes meeting but he did have a Employee relations meeting with Josh and Chris and brought forward a couple of suggestions from Public Works.

Administrators Report - An underground leak at the lift station, under the generator pad, was reported to Council, Admin and the EPO at the Water Security Agency. The generator will have to be disconnected and the concrete pad moved before the digging can commence.

130/2018 White: That we authorize staff to make emergency purchases and work overtime to repair the leak and return the site to its original state.
CARRIED

Holly reported that Sasktel will not charge installation costs for WIFI at the Seniors Hall as it is an internet only line, and also the monthly fee will be \$29.95 for the first 3 Months.

131/2018 Case: That we get WIFI hooked up in the Seniors Hall to partly prepare the hall for use during an emergency.
CARRIED

Holly informed council of the WCB audit that was held on September 6 for the years 2015, 2016 & 2017. Holly would like council to know that one of the local earthwork contractors is no longer active and that it will cost the Town for WCB coverage and possibly liability if they are hired by the Town again.

Holly discussed the recent break-ins at the Town Office and the damage to the coin box at the bulk water station. Thieves got away with approximately \$100 cash in total but the damage costs are around \$1300.00.

Admin has received a report from the Town Foreman that the lagoon road and the approach to the dumping site are complete and ready for use. Josh has said that there is plenty enough room in the Lagoon to allow other sewage contractors such as the Co-op to dump into the Towns Lagoon for an agreed price.

132/2018 Wadden: That we have an agreement ready for review at the next meeting to allow the Co-op Septic truck to dump into the Lagoon.

CARRIED

The Foreman also reported to Holly that the condition of 5 or 6 of the manholes in will need work very soon, some need rings to be reset and in other manholes the bottom needs to be redone.

Considering the recent rash of break-ins, Josh felt that it was important that the Fire Department also increase security on the doors to the Fire Hall.

Also the foreman wanted council to know that Jim Hendry of Septi-Vac from Nipawin has a hydrovac truck and will repair a curb stop with Town supplied materials for \$500. Holly mentioned to council that Josh is registered for the Sask. Water and Wastewater Conference in Saskatoon in November where he will receive CEU's towards his license renewal next year. His room is booked at the Park Town Hotel.

Holly also mentioned that Nathalie Hipkins is leaving the RM of Torch River and will be starting at the RM of Nipawin.

133/2018 Kosowan: That the Staff and Committee Reports be accepted as presented.
CARRIED

OLD BUSINESS

1. Effluent Ditch - The ditch has been mowed and snipped around culverts and is ready for draining the fall effluent.
2. Wastewater Grant - We will have to hold off on the Lift Station fence until the repairs on the leak have been completed and everything is back in place.
3. Gas Tax project - VFD Pumps are ordered and Contractors have been notified. On a side note, regarding the site meeting and the changes for the emergency power to supply the Seniors Hall, we are still waiting for the new estimate from Zlana Electric Ltd.

Council requested that Admin move item #4 - Zero Turn Mowers, to be discussed at budget time 2019.

5. Carrot River Valley Mutual Aid Agreement

134/2018 Kosowan: That we discuss this CRVMA agreement at the next regular meeting.
CARRIED

6. Saskenergy Installation Quote to Block 19 - Council was updated that the current property owner and the people who have made an offer to purchase Town property in block 19 have all agreed to share a portion of the costs of the gas installation.
6. Saskenergy Surcharges - Discussion was held regarding the costs to town facilities. Holly was asked to send a letter asking for a copy of two bills with the charge on them so that council can get an idea of what it will really cost them.

NEW BUSINESS

Council reviewed the Budgetary Control numbers to August 31, 2018.

- 135/2018 Kosowan: That we approve the Special Event Liquor Permit for the Halloween Howler to be held by the Community Services Board at the Elks Memorial Hall on Saturday, October 27, 2018 from 9pm - 2am.
CARRIED
- 136/2018 Case: That we send Mayor Rob Mardell and Councillor Jon Wadden to the SUMA northeast regional meeting to be held in Melfort on October 2/18 and further that they are paid according to Town policy.
CARRIED
- 137/2018 Wadden: That we send Mayor Rob Mardell to the Sask. Waste Reduction Council Workshop held in Prince Albert on November 6/18 and that he is paid according to Town Policy.
CARRIED
- 138/2018 White: That we send Admin Holly Toews to the Asset Management Workshop in Prince Albert on November 21/18 and that she is paid according to Town Policy.
CARRIED

Council discussed using tokens for the bulk water station instead of using cash coins. The cost of purchasing tokens was quite expensive and also vendors around town would have to have them available for purchase after town business hours. It was instead suggested that the coin box be emptied daily and a sign installed stating such.

BYLAWS

CORRESPONDENCE

- 139/2018 Case: That the following correspondence having been read, be filed.
-Gov't of Sask - changes to the management of the Provincial Emergency Communication Centre/911
-CSB Minutes Aug 21/18
-NEATPC Minutes
-Sask. Parks & Rec Assoc. - 2018 Election of Directors - ballot and Nominees
CARRIED

ADJOURNMENT

- 140/2018 White: That this meeting be adjourned. (9:45 PM).
CARRIED

MAYOR

ADMINISTRATOR