

**REGULAR MEETING OF THE COUNCIL OF THE
TOWN OF CHOICELAND
HELD AT THE TOWN December 10, 2024**

Present: Mayor Rob Mardell, Deputy Mayor Doug Kosowan, Kyle Stromme, Patricia Kowtek, Jeff Orpin
Admin: Erin Delisle
Absent:

CALL TO ORDER 7:00 pm

Mayor Rob Mardell and Deputy Mayor Kosowan declared pecuniary interest in List of Accounts for Approval and will abstain from voting.

173/2024
Kosowan

AGENDA
That the agenda be adopted as presented.

CARRIED

174/2024
Mardell

MINUTES
That the minutes of the regular meeting held October 8, 2024, special meeting held October 30, 2024 and first meeting of new council held November 21, 2024 be approved as read.

CARRIED

BUSINESS ARISING FROM THE MINUTES – none

DELEGATIONS - Foreman, Chris Kosowan – introduction to new council; discussion about ongoing effluent ditch issue

- S.Sgt. Kyle Wyonzek – introduction as new S.Sgt. for the area; discussion on multiple issues

FINANCIAL STATEMENTS

175/2024
Stromme

Financial Statement & Bank Reconciliation
That the financial statement and bank reconciliation for the month of November 2024 be accepted as presented.

CARRIED

ACCOUNTS TO BE PAID

176/2024

Presented for Payment

Orpin

That the following accounts are approved for payment.

CARRIED

<u>Accounts presented for payment December 2024</u>		
Payable to	Reason	Amount
Reed Security	Skating rink security system	33.25
MTN Disposal Ltd	November garbage/recycling	3342.61
RM of Torch River	Nov/Dec installment	2000.00
MEPP	November pension contributions	2476.80
CRA	November payroll deductions	5592.82
SETS	November school taxes	7844.12
SaskPower	December bills	2382.61
SaskEnergy	December bills	1697.42
Prince Albert Photocopier	November copies	97.10
Lake Country Co-op	November statement	1289.57
Fire Pro	Annual fire extinguisher inspections	1296.10
	Total	28,052.40

177/2024

Accounts for Approval

Stromme

That the cheque #s 6668-6733 - (as per attached), the auto debit of payroll through October 1-31, 2024, for Chris Kosowan in the amount of \$4106.40, Ronald Ealey in the amount of \$3233.84, Erin Delisle in the amount of \$2790.36, payroll through November 1-30, 2024, for Chris Kosowan in the amount of \$4536.35, Ronald Ealey in the amount of \$4488.56, Erin Delisle in the amount of \$2790.36, the bills in the following amounts be ratified as presented: Reed Security - \$33.25 x2, ScotiaVISA - \$571.00 + \$6480.63, SaskTel Mobility - \$202.83 + \$197.81, SaskTel - \$423.35 + \$423.94, SaskEnergy - \$1099.47 + \$483.06, SaskPower - \$2166.04 + \$2215.06, SETS - \$4497.06 + \$13,333.99, MEPP - \$2476.80 x 2, CRA - \$3918.48 + \$4347.83, SUMA - \$1328.10, MTN Disposal LTD - \$3375.42

CARRIED

178/2024
Kosowan

STAFF AND COMMITTEE REPORTS

That the following reports be accepted as presented:

Mayor's Report
Committee Report
Administrator's Report

CARRIED

UNFINISHED BUSINESS

1. Grain chaff concern – concerns and photos were presented. Situation seems to be resolved for the time being. Will revisit, if necessary, in future.
2. Effluent ditch issue – discussed with Foreman and brought new councillors up-to-date on the ongoing issue.

NEW BUSINESS

179/2024
Kosowan

Monthly WTP Report

That the WTP monthly report be accepted, as presented, and that no anomalies were recorded.

CARRIED

180/2024
Stromme

Municipal Revenue Sharing Grant – Declaration of Eligibility

The Council of the Town of Choiceland confirms the municipality meets the following eligibility requirements to receive the Municipal Revenue Sharing grant:

- Submission of the 2023 Audited Financial Statement to the Ministry of Government Relations;
- Submission of the 2023 Public Reporting on Municipal Waterworks to the Ministry of Government Relations;
- In Good Standing with respect to the reporting and remittance of Education Property Taxes;
- Adoption of a Council Procedures Bylaw;
- Adoption of an Employee Code of Conduct; and
- All members of council have filed and annually updated their Public Disclosure Statements, as required; and

That we authorize Erin Delisle, Administrator, to sign the Declaration of Eligibility and submit it to the Ministry of Government Relations.

CARRIED

181/2024
Stromme

Board of Revision

That pursuant to Subsection 220(1) of *The Municipalities Act*, the Town of Choiceland appoints Western Municipal Consulting Ltd. to manage the Board of Revision process for the term of January 1, 2025 through to December 31, 2025; remuneration set out in Western Municipal Consulting Ltd. fee schedule, with the following to serve as

Members of the Board of Revision: Dave Gurnsey, Dave Thompson, Donna Rae Zadvorny, Gordon Parkinson, Jeff Hutton, Kevin Kleckner, Mike Waschuk, Stew Demmans, Tim Lafreniere, Wayne Adams, Ken Friesen, Femi Ogunrinde, Fife Ogunde, Maureen Jickling, Jamie Tiessen, John Krill, Christopher Blueman, Alan Sawatsky, Mike Meleca, Hany Amin, Kimberly Speers, Nick Coroluck, Farrah Ovans, JayDee Mazier, Jordan Boyes, Kenneth Tan, Tyler Shandro and Rick Leigh.

The Chair shall be responsible for naming no fewer than three (3) members for the hearing of any matter. Where the Chair does not include themselves among the appointees, the members appointed for a hearing shall determine the chair of that hearing from among their numbers.

CARRIED

182/2024

Kowtek

Board of Revision Secretary

That pursuant to Subsection 221(1) of *The Municipalities Act*, the Town of Chociceland appoints Kara Lindal with Western Municipal Consulting Ltd. as Secretary to the Board of Revision for the term of January 1, 2025, through to December 31, 2025; remuneration as set out in Western Municipal Consulting Ltd. fee schedule. If Kara Lindal is unable to perform secretarial functions for reasons which may include scheduling difficulties the secretary may appoint a delegate to perform administrative functions and may appoint a recording secretary for the purposes of any hearing.

CARRIED

183/2024

Kosowan

Development Appeals Board

That pursuant to Subsection 214(1) of *The Planning and Development Act, 2007* the Town of Chociceland appoints Western Municipal Consulting Ltd. to manage the Development Appeals Board process for the term of January 1, 2025 through to December 31, 2025; remuneration set out in Western Municipal Consulting Ltd. fee schedule, with the following to serve as Members of the Development Appeals Board: Dave Gurnsey, Dave Thompson, Donna Rae Zadvorny, Gordon Parkinson, Jeff Hutton, Kevin Kleckner, Mike Waschuk, Stew Demmans, Tim Lafreniere, Wayne Adams, Ken Friesen, Femi Ogunrinde, Fife Ogunde, Maureen Jickling, Jamie Tiessen, Stu Hayward, Pam Malach, Barry Clark, John Krill, Christopher Blueman, Alan Sawatsky, Mike Meleca, Hany Amin, Kimberly Speers, Nick Coroluick, Farrah Ovans, JayDee Mazier, Jordan Boyes, Kenneth Tan, Tyler Shandro and Rick Leigh.

The Chair shall be responsible for naming no fewer than three (3) members for the hearing of any matter. Where the Chair does not include themselves among the appointees, the members appointed for a hearing shall determine the chair of that hearing from among their numbers.

CARRIED

184/2024

Orpin

Development Appeals Board Secretary

That pursuant to Subsection 216(3)(a) of *The Planning and Development Act, 2007*, the Town of Choiceland appoints Claudette McGuire with Western Municipal Consulting Ltd. as Secretary to the Development Appeals Board for the term of January 1, 2025, through to December 31, 2025; remuneration as set out in Western Municipal Consulting Ltd. fee schedule. If the secretary is unable to perform secretarial functions for reasons which may include scheduling difficulties, WMC may appoint a delegate to perform administrative functions and may appoint a recording secretary for the purposes of any hearing.

CARRIED

185/2024

Stromme

Auditor Council Questionnaire

That the auditor's annual council questionnaire be approved, as completed.

CARRIED

186/2024

Kowtek

Auditor Engagement Letter

That the auditor's engagement letter be accepted, and signed, as presented.

CARRIED

187/2024

Orpin

Auditor Signing Authority

That the auditor's signing authority letter be approved, as completed.

CARRIED

188/2024

Kosowan

Torch River Riders – Groomer

That the Town of Choiceland contribute \$2500 towards the purchase of trail groomer by Torch River Riders snowmobile club as the trails attract riders to our community. Funds will be taken from the SBL account.

CARRIED

189/2024

Kowtek

Fire Dept – Internet

That the administrator call SaskTel and arrange to have internet installed at the Choiceland fire hall for video training purposes. A contract may be signed to receive a better rate.

CARRIED

190/2024

Kowtek

Christmas Bonus/Days Off

That the three town employees receive Christmas bonuses, in the amount of \$500 each, as well as two paid days off (Dec. 26 & 27, weather permitting).

CARRIED

191/2024

Stromme

Foreman – 10 Years

In recognition and appreciation of the Town's Foreman, Chris Kosowan, reaching ten years of employment with the town, that a \$100 gift certificate to a nice restaurant be purchased and given to him.

CARRIED

192/2024
Stromme

Reduced EI Balance

That the administrator purchase small gifts for the three town employees, such as mugs, to offset the reduced EI balance outstanding, that is owed to the employees, as per the auditor's suggestion.

CARRIED

CORRESPONDENCE

- RCMP Policing Report – October & November 2024
- WMC 2025 Rates/Appeal Board Descriptions
- CCBF Installment Confirmation Letter
- Letter from Choiceland Historical Museum
- RP Thank You card
- SK Housing Corp

193/2024
Kowtek

ADJOURNMENT

That this meeting be adjourned. (10:56PM).

CARRIED

Mayor

Administrator