

**REGULAR MEETING OF THE COUNCIL OF THE  
TOWN OF CHOICELAND  
HELD AT THE TOWN December 9, 2025**

Present: Mayor Rob Mardell, Deputy Mayor Doug Kosowan, Patricia Kowtek, Jeff Orpin, Kyle Stromme  
Admin: Erin Delisle  
Absent:

**CALL TO ORDER 7:02pm**

Rob Mardell and Patricia Kowtek declared conflicts of interest in the List of Accounts for Approval. Both will abstain from voting.

**152/2025**  
Stromme

**AGENDA**  
That the agenda be adopted as presented.

CARRIED

**153/2025**  
Mardell

**MINUTES**  
That the minutes of the regular meeting held November 12, 2025, be approved as read.

CARRIED

**BUSINESS ARISING FROM THE MINUTES** – none

**DELEGATIONS** - Alana Burka – discussed statistics regarding school readiness in the Choiceland area. Proposed that the town consider employing a rec co-ordinator to run programs that may increase early years school readiness. The position could also extend to the town facilities in terms of grant writing, advertising for the town, etc.

**FINANCIAL STATEMENTS**

**154/2025**  
Kosowan

**Financial Statement**  
That the financial statement and bank reconciliation for the month of October 2025 be accepted as presented.

CARRIED

Bank Reconciliation will be presented at the January 2026 meeting.

**ACCOUNTS TO BE PAID**

**155/2025**  
Orpin

**Presented for Payment**  
That the following accounts are approved for payment.

CARRIED

## Accounts presented for payment December 2025

Payable to	Reason	Amount
CRA	November payroll remittance	4972.42
SETS	November school taxes	7129.54
MEPP	November pension contributions	2476.80
ClearTech	Chlorine ( invoice less credits)	592.04
SaskPower	December bills	2269.75
SaskEnergy	December bills	1104.14
RWK Skidsteer & Trenching	Christmas lights	444.00
Acti-Zyme Products Ltd	Lift station enzymes	4038.46
Bovine Electric	Outside shop light – change to LED	210.12
Redhead Equipment	Grader edge/plow bolt	623.89
PA Aquifer	Chlorine	423.65
MTN Disposal Ltd	November garbage/recycling	3453.12
RM of Torch River	November & December installments	2000.00
Prince Albert Photocopier	November copies	47.23
222 Metalworks	Lettering for town sign	2625.00
	Total	32,410.16

### 156/2025

#### Accounts for Approval

Orpin

That the cheque #s 6974-7026 - (as per attached), the auto debit of payroll through November 1-30, 2025, for Chris Kosowan in the amount of \$4655.34, Ronald Ealey in the amount of \$3811.35, Erin Delisle in the amount of \$2828.72, the bills in the following amounts be ratified as presented: Reed Security - \$33.25, SaskEnergy - \$786.86, SaskPower - \$2261.76, SETS - \$2796.49, CRA - \$3766.00, SaskTel Mobility - \$199.22, SaskTel - \$604.26, MEPP - \$2476.80

CARRIED

### 157/2025

#### STAFF AND COMMITTEE REPORTS

Stromme

That the following reports be accepted as presented:

Mayor's Report  
Committee Report  
Administrator's Report

CARRIED

**158/2025**  
Kosowan

**Donation to New Library Desk/Cabinet**

That the Town contribute \$1000 towards the purchase of a new desk/book drop cabinet for the town library. Funds will be taken from the SBL account.

CARRIED

**UNFINISHED BUSINESS**

**159/2025**  
Kosowan

**Subdivision – Recommendation**

That Council recommends the approval of the proposed subdivision of parcels DD, EE, FF and GG. No servicing agreement will be required. Cash-in-lieu of dedicated lands will be accepted in the amount of \$1173.38.

CARRIED

**NEW BUSINESS**

**160/2025**  
Kosowan

**Water Treatment Monthly Report**

That the Town of Choiceland accept the report, as presented, and note that there are no anomalies.

CARRIED

**161/2025**  
Kowtek

**Municipal Revenue Sharing Grant – Declaration of Eligibility**

The Council of the Town of Choiceland confirms the municipality meets the following eligibility requirements to receive the Municipal Revenue Sharing grant:

- Submission of the 2024 Audited Financial Statement to the Ministry of Government Relations;
- Submission of the 2024 Public Reporting on Municipal Waterworks to the Ministry of Government Relations;
- In Good Standing with respect to the reporting and remittance of Education Property Taxes;
- Adoption of a Council Procedures Bylaw;
- Adoption of an Employee Code of Conduct; and
- All members of council have filed and annually updated their Public Disclosure Statements, as required; and

That we authorize Erin Delisle, Administrator, to sign the Declaration of Eligibility and submit it to the Ministry of Government Relations.

CARRIED

**162/2025**  
Stromme

**Auditor Council Questionnaire**

That the auditor's annual council questionnaire be approved, as completed.

CARRIED

**163/2025**

Orpin

**Auditor Engagement Letter**

That the auditor's engagement letter be accepted, and signed, as presented.

CARRIED

**164/2025**

Kowtek

**Auditor Signing Authority**

That the auditor's signing authority letter be approved, as completed.

CARRIED

**165/2025**

Kosowan

**FCM Membership Renewal/SUMA Travel Fund**

That the Town renew its FCM membership, as well as contributing to the SUMA Travel Fund.

CARRIED

**166/2025**

Stromme

**WSA Permit to Operate a Sewage Works**

That Council has reviewed the draft copy of the renewal for the Town's WSA Permit to Operate a Sewage Works and accepts it as presented.

CARRIED

**167/2025**

Kowtek

**Building Inspector Appointment**

That the Town appoints Chris Letendre, Class 3, as building inspector for 2026 and that the Town also appoints Gary Palidwar, Class 1, as an alternate building inspector.

CARRIED

**168/2025**

Orpin

**Christmas Bonuses/Extra Days Off**

That the three town employees each receive a Christmas bonus in the amount of \$500 as well as two paid days off. Days off shall be determined by each employee, as to what suits their holiday schedule.

CARRIED

**169/2025**

Stromme

**Board of Revision**

That pursuant to Subsection 220(1) of *The Municipalities Act*, the Town of Choiceland appoints Western Municipal Consulting Ltd. to manage the Board of Revision process for the term of January 1, 2026 through to December 31, 2026; remuneration set out in Western Municipal Consulting Ltd. fee schedule, with the following to serve as Members of the Board of Revision: Dave Gurnsey, Dave Thompson, Donna Rae Zadvorny, Gordon Parkinson, Jeff Hutton, Kevin Kleckner, Mike Waschuk, Stew Demmans, Wayne Adams, Ken Friesen, Femi Ogunrinde, Fife Ogunde, Maureen Jickling, Jamie Tiessen, John Krill, Christopher Blueman, Alan Sawatsky, Mike Meleca, Hany Amin, Kimberly Speers, Nick Coroluck, Farrah Ovans, JayDee Mazier, Jordan Boyes, Kenneth Tan, Tyler Shandro, Regan Rayner and Rick Leigh.

The Chair shall be responsible for naming no fewer than three (3) members for the hearing of any matter. Where the Chair does not include themselves among the

appointees, the members appointed for a hearing shall determine the chair of that hearing from among their numbers.

CARRIED

170/2025

Kowtek

**Board of Revision Secretary**

That pursuant to Subsection 221(1) of *The Municipalities Act*, the Town of Choiceland appoints Nicolle Hoskins with Western Municipal Consulting Ltd. as Secretary to the Board of Revision for the term of January 1, 2026, through to December 31, 2026; remuneration as set out in Western Municipal Consulting Ltd. fee schedule. If secretary is unable to perform secretarial functions for reasons which may include scheduling difficulties the secretary may appoint a delegate to perform administrative functions and may appoint a recording secretary for the purposes of any hearing.

CARRIED

171/2025

Kosowan

**Development Appeals Board**

That pursuant to Subsection 214(1) of *The Planning and Development Act, 2007* the Town of Choiceland appoints Western Municipal Consulting Ltd. to manage the Development Appeals Board process for the term of January 1, 2026 through to December 31, 2026; remuneration set out in Western Municipal Consulting Ltd. fee schedule, with the following to serve as Members of the Development Appeals Board: Dave Gurnsey, Dave Thompson, Donna Rae Zadvorny, Gordon Parkinson, Jeff Hutton, Kevin Kleckner, Mike Waschuk, Stew Demmans, Wayne Adams, Ken Friesen, Femi Ogunrinde, Fife Ogunde, Maureen Jickling, Jamie Tiessen, Stu Hayward, Pam Malach, Barry Clark, John Krill, Christopher Blueman, Alan Sawatsky, Mike Meleca, Hany Amin, Kimberly Speers, Nick Coroluick, Farrah Ovans, JayDee Mazier, Jordan Boyes, Kenneth Tan, Tyler Shandro, Regan Rayner and Rick Leigh.

The Chair shall be responsible for naming no fewer than three (3) members for the hearing of any matter. Where the Chair does not include themselves among the appointees, the members appointed for a hearing shall determine the chair of that hearing from among their numbers.

CARRIED

172/2025

Orpin

**Development Appeals Board Secretary**

That pursuant to Subsection 216(3)(a) of *The Planning and Development Act, 2007*, theTown of Choiceland appoints Claudette McGuire with Western Municipal Consulting Ltd. as Secretary to the Development Appeals Board for the term of January 1, 2026, through to December 31, 2026; remuneration as set out in Western Municipal Consulting Ltd. fee schedule. If the secretary is unable to perform secretarial functions for reasons which may include scheduling difficulties, WMC may appoint a delegate to perform administrative functions and may appoint a recording secretary for the purposes of any hearing.

CARRIED

**CORRESPONDENCE**

- RCMP Report – November 2025
- Premier’s Commendation
- Sask Housing Corp – 2024 Municipal Share Settlement
- NESPCA 2026 Community Contracts
- SAMA Service Fees for 2026
- Search & Rescue SK Assoc. of Volunteers

**173/2025**

Kosowan

**Search & Rescue SK Assoc. of Volunteers**

That the Town contributes \$1000 toward the purchase of a new trailer for Highway 55 North Search & Rescue to house the essential equipment needed to perform rescue operations. Funds to be taken from SBL account.

CARRIED

**174/2025**

Kowtek

**ADJOURNMENT**

That this meeting be adjourned. (9:28pm).

CARRIED

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Mayor

\_\_\_\_\_  
Administrator